

# **BRICKYARD CAFE & GARDENS POLICIES AND RENTAL AGREEMENT**

**THE BRICKYARD CAFÉ AND GARDENS IS THE ULTIMATE DINING EXPERIENCE! KNOWN FOR OUR UNIQUE AMBIANCE AND ATTENTIVE SERVICE WE PROVIDE OUR GUESTS WITH A DELICIOUS WIDE VARIETY OF MEDITERRANEAN AND AMERICAN CUISINE. THIS IS THE PLACE TO HAVE YOUR PARTY OR CELEBRATION OF ANY KIND.**

## **BANQUET ROOM & BUILDING RENTAL**

ROOM AND BUILDING RENTAL FEES ARE AS FOLLOWS:

MONDAY-THURSDAY

1 ROOM (25-35PL.)	150.00
2 ROOMS (36 + 90)	200.00
3 ROOMS (90 +)	400.00
ENTIRE BLDG.WITH PATIO AREA	600.00

SUNDAY EVENTS ARE AVAILABLE AT A HIGHER RATE.

## **ATTENDANCE CONFIRMATION**

YOU WILL NEED TO CONFIRM THE MENU CHOICES AND NUMBER OF GUESTS NO LATER THAN 1 WEEK PRIOR TO THE EVENT. THE NUMBER OF GUESTS CONFIRMED IS REFLECTED ON THE FINAL BILL.

## **SALES TAX & GRATUITY**

A 6% KENTUCKY SALES TAX AND A MINIMUM OF \$75.00 PER SERVER OR IF GREATER, A 20% GRATUITY WILL BE APPLIED TO THE FINAL BILL TO COVER THE SERVER AND SET UP COST.

## **BILLING & BANQUET CONTRACTS**

ROOM ARRANGEMENTS, AND OTHER EVENT DETAILS PERTAINING TO YOUR FUNCTION NEED TO BE COMPLETED 2 WEEKS BEFORE THE EVENT DATE. A \$100.00 DEPOSIT IS REQUIRED TO HOLD EACH RESERVATION. GROUPS OF 20 OR LESS MAY ORDER OFF THE MENU, IF MORE THAN 20 WE WILL OFFER A LIMITED MENU OF YOUR CHOICE.

## **BEVERAGE SERVICE**

WE OFFER A COMPLETE SELECTION OF NON-ALCOHOLIC & ALCOHOLIC BEVERAGES TO COMPLIMENT YOUR FUNCTION. IT IS OUR POLICY THAT NO OUTSIDE BEVERAGES MAY BE BROUGHT THROUGH OUR BUILDING. WE RESERVE THE RIGHT TO REFUSE

SERVICE TO ANYONE WHOM IS INTOXICATED AND/OR UNDERAGE. NON-ALCOHOLIC BEVERAGES ARE INCLUDED WITH THE PLATED MENU. THEY ARE **NOT** INCLUDED WITH THE APPETIZER MENU.

**DECORATIONS**

FLOWER ARRANGEMENTS AND DECORATIONS CAN BE MADE WITH YOUR LOCAL FLORISTS OR DESIGNER. WE CAN PROVIDE ANY DECORATIONS OR ENTERTAINMENT THAT YOU MAY NEED FOR AN ADDED COST.

**TERMS**

ALL OF THE INFORMATION GIVEN TO YOU WAS APPROVED BY THE OWNERS OF BRICKYARD CAFÉ & GARDENS. IF YOU HAVE ANY QUESTIONS PLEASE CALL US AT 270-779-8654, 270-843-6431, OR REACH US AT [brickyardgarden@hotmail.com](mailto:brickyardgarden@hotmail.com).

**INFORMATION TO KNOW:**

- WE ARE HERE TO HELP YOU WITH YOUR PARTY
- YOU WILL RECEIVE PREFERRED SERVICE, PERSONALIZED MENUS
- NO RESERVATION IS FINAL UNTIL THE DEPOSIT HAS BEEN PAID
- WE WILL HELP YOU CREATE A FUN AND SUCCESSFUL EVENT!

**PLEASE SIGN BELOW TO CONFIRM THAT YOU HAVE READ AND AGREE WITH ALL OF THE TERMS ABOVE.**

X \_\_\_\_\_ DATE \_\_\_\_\_  
CLIENT

X KIM HUETTER \_\_\_\_\_ DATE \_\_\_\_\_  
COORDINATOR