

# BRICKYARD CAFÉ FRANKLIN

## TERMS FOR PRIVATE DINING AND SPECIAL EVENTS

- A 20% non-refundable deposit, based on estimated number of guests, is required to reserve space on a definite basis. Space may be reserved on a tentative basis without financial obligation giving you right of first refusal pending additional business inquiries.
- A credit card number is required to guarantee payment for all charges. Payment in full by credit card is required at the end of the event.
- Gratuity is 20%
- 24 hour notice is required to avoid a 50% cancellation fee.

### **Additional information**

- Audio/visual equipment rental is available.
- We will decorate for theme parties and provide linens, flowers, balloons clowns and magicians for an additional charge.
- Vegetarian and other special dietary or culinary requests will be accommodated with advance notice.
- Buffet service is subject to an equipment rental charge.
- The Private Dining Room accommodates up to 30 seated guests or 45 standing/cocktail reception.
  - Monday – Friday lunch \$100, subject to change during the holidays
  - Monday- Thursday dinner \$150, subject to change during the holidays
  - Friday - Saturday dinner \$200, subject to change during the holidays
- The Carriage Room accommodates up to 60 seated guests or 90 standing/cocktail reception.
  - Monday – Friday lunch \$200, subject to change during the holidays
- Kentucky sales tax of 6% on food and non-alcoholic beverages.
- Number of guaranteed guests must be received by 12.00 noon, 48 hours in advance of event date. In the event that the guarantee is not received, the original estimated attendance count will be served and absent guests will be billed the lowest priced entrée.

Client	Number of guests
Date of event	Room reserved
Deposit	Credit card #
Event manager	Date

**205 W Cedar Street, Franklin, KY 42134. 270-586-9080.  
brickyardsfranklin@gmail.com**

## Other Information and Requirements

### Client contact information

Phone – Home:

Phone – Business:

Phone – Cell:

Email address

Mailing address

### Special requirement details



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